

BW Harris Episcopal School Alumni Association, Inc.-USA  
Elections 2011  
Nomination Rules and Regulations

**FREQUENTLY ASKED QUESTIONS REGARDING THE NOMINATING PROCESS**

*Who can become a member of the Association for election and voting purposes?*

Any person who has ever enrolled in B. W. Harris as a student may become a member of the Association.

*Who can run for office?*

In general, to run for office, you have to be a member in good standing in the Association and register for Convention. An honorary member cannot run for office or vote.

*Who is a member in good standing for election purposes?*

To be a candidate for election, a member in good standing must pay their dues in their Chapter or to National if they do not live not in a Chapter area, and also register for Convention, before sending their names to the Nominating Committee. If you only register for Convention, but do not pay Chapter dues, you cannot hold elected or appointed National office, although you can vote.

*What are the National Offices?*

Chair, First Vice Chair for Programs, Second Vice Chair for Membership and Public Relations, Executive Secretary, Treasurer, Financial Secretary and Chaplain.

*Who can run for Chair, First Vice Chair for Programs and Second Vice Chair for Membership and Public Relations?*

To run for these positions, you must have graduated from B. W. Harris or graduated through the Student Exchange Program.

*Who can run for the other National Offices?*

Any member in good standing whether they graduated or not can run for other National Offices.

*How can you show you meet the qualifications for elected National office?*

You must submit a copy of your diploma or graduation program or other official B. W. Harris document with your name on it as a graduate. Any one of these would be sufficient. If you don't have this kind of document, you can also submit statements by at least 4 members who know you graduated or attended the school.

You must also submit a copy of the receipt or a statement from your local Chapter or National if you do not belong to a Chapter, to show you paid Chapter dues.

You must also submit a copy of your Convention Registration receipt from National or a statement from the National Treasurer or National Financial Secretary stating that you have registered.

*What is the latest date for submission?*

Monday, April 2, 2011. If the Nominating Committee decides you have to submit additional documents, you will have until Monday, May 2, 2011; however, you must first meet the

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Monday, April 2, 2011. The official roster of candidates nominated to stand for elections in the Association during the Convention will be published no later than May 2, 2011, which will not be revised after June 2, 2011.

*Do you have to submit nominees individually or in a team?*

You can do either. Nominations for offices can be submitted individually or as part of a team.

*How do you submit your application?*

You can submit your application by email, or a letter or a statement of application, stating that you wish to be nominated for a particular office, that you are a graduate of B. W. Harris if running for Chair or either Vice Chair, or that you are a member if running for other office; that you have paid your Chapter membership dues, and that you have registered for the Convention.

These documents can be submitted in the following forms:

Email: Mohamedu F. Jones [hammujones@comcast.net](mailto:hammujones@comcast.net) with copies to: Judith Karpeh, [jkarpeh@awginc.com](mailto:jkarpeh@awginc.com); Alfred Major [ykmajor@hotmail.com](mailto:ykmajor@hotmail.com); Yvonne Hansford [yhansford@aol.com](mailto:yhansford@aol.com); and Henry Kimber [Kimoki2002@yahoo.com](mailto:Kimoki2002@yahoo.com)

Fax: Mohamedu F. Jones: 240-209-0729

Mail: Mohamedu F. Jones, Esq., Chair, Nominating Committee, B. W. Harris, 9900 E Greenbelt Road, No. 182, Lanham MD 20706.

*Do you have to submit other things with your application letter or statement?*

Yes. Attach the necessary supporting evidence such as the copy of your diploma, or program and receipts. You must also submit a photograph of yourself.

*What other steps are you required to take?*

As a prospective candidates, you will need to demonstrate support for your candidature by including in your statement of application the names and contacts of at least (five) members of the Association who have paid Chapter dues. The same supporter cannot support opposing candidate. Example: KC and Budu are running against each other for Chaplain, Kwaku cannot sign as a supporter for both.

*Do these five members have to also be running?*

No. The five supporting members cannot also be running for office. They also have to come from at least three different Chapters or from two Chapters with the remaining supporters from areas where there are no Chapters. Example: Two supporters from Penn Del, One from Midwest, One from Georgia, One No Chapter or another example: One from Rhode island, One from Tri-State and Three No Chapters.

*Can I submit my application individually or as a team?*

You can do either. If you select to do one individual and then later a set of individuals as a team, please clearly state that they are a team. If additional candidates' names are submitted and they are teaming up with a prior submitted name(s), state that they are part of a team together.

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*Does each candidate have to have five supporters?*

Yes. However, if a team is working together, the same set of five supporting names can be used even if submitted separately. If more than one candidate is listed in a single application document, one set of five names will be sufficient.

*What happens after the submission?*

The Nominating Committee will review each submission and anyone meeting the requirements will be declared a candidate and their name will be placed on the ballot. This will happen as each candidate qualifies. The Nominating Committee cannot deny any candidate who meets the qualification and not place their name on the ballot. The Nominating Committee can deny any candidate a place on the ballot whop does not meet the qualification, but must tell the candidate what needs to be done to correct the problem.

*What is the effect of being declared a candidate by the Nominating Committee?*

Completion of this process is necessary for your name to be on the ballot. This is the official declaration that this candidate will be on the ballot and can have equal opportunity access to all B. W. Harris related media. Declared candidates' names will be placed on the B. W. Harris Web Site. Declaration of candidacy by the Nominating Committee will not entitle any candidate to the personal information of members such as their email address, postal mail addresses or telephone numbers, or other personal information held in the databanks of the National Association or Chapters, unless the permission of the member is expressly obtained.

*What are other effects of being declared a candidate by the Nominating Committee?*

Declared candidates can campaign at a Chapter sponsored or connected activity or event, but this campaigning cannot interfere with the primary purpose of the activity or the event. Campaign activities during Convention will be permitted at all non-business meeting events (Welcome Party as an example). During business meetings, campaign activities will not be permitted in the room where the business meeting is being held, but is permitted in the common areas; however, these activities cannot disturb business activities.

*Are there basic rules regulating campaign activities?*

Yes. Candidates and their supporters must behave with proper decorum, and cannot personally attack any member of the Association, including other candidates and supporters, or their families, or act in offensive or abusive manners, or slander or libel others, including making derogatory statements about the personal lives of members or their families in any form or published in any format, electronic or hard copy or in public statements.

*What happens if this occurs?*

The offended person has to make an official complaint, which will be investigated. Complaints must be in writing and contain who, what, when and where. Candidates can be held responsible for the actions of their supporters and the sanctions can go as high as removing the name of a

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candidate from the ballot depending on the nature of the offense. The proof must be by clear and convincing evidence.

*Who are the members of the Nominating Committee and which Chapters do they belong to as evidenced by payment of dues?*

Mohamedu F. Jones (Metro), Chair; members are Yvonne Hansford (Midwest); Judith Karpeh (No Chapter); Henry Kimber (No Chapter); and Alfred Major (PennDel).

*How were they selected?*

They were appointed by Chairman Diggs and approved by the Executive Boards in October 2010 as provided in Article IX of the Constitution of the Association.

*Is the Nominating Committee available to provide clarification or assistance in understanding the rules?*

Yes. Contact the Chair: Mohamedu F. Jones ([hammujones@comcast.net](mailto:hammujones@comcast.net)) to arrange it for a group of people who might be interested.